



BOARD MEETING AGENDA

OCTOBER 7, 2024

7:30 PM - Big Spring Middle School Auditorium

- 1. Opening Meeting: Call to Order/Pledge** - President John Wardle
- 2. Student/Staff Recognition and Board Reports** - Caleb Tilden
- 3. Reading of Correspondence**
- 4. Recognition of Visitors** - please sign-in on the clipboard for tonight's meeting
- 5. Public Comment Period**

6. Approval of Minutes

Motion to approve the [Policy Committee Meeting Minutes](#), [Committee of the Whole Meeting Minutes](#) and the [Board Meeting Minutes](#) for September 23, 2024 as presented

7. Old Business - Do we have any old business?

8. New Business Personnel Items - Actions Items

Unless there is an objection, we will combine all New Business Personnel Action Items listed under #8 into one motion.

8.a. Recommended Approval of Resignation

Scott Penner, Director of Athletics and Student Activities, received the following extra-duty resignation:

- Jennie Ortiz provided a letter of resignation from the extra-duty position of Dance Team Advisor.
- Johnna Kirwan submitted a letter of resignation from the extra-duty position of Middle School After School Club Advisor.

The administration recommends the Board of School Directors approve the resignation as presented.

8.b. Recommended Approval of Leave Request

- Ellie Piper, Middle School Social Studies Teacher, is requesting leave without pay approximately November 5 through November 15, 2024.

The administration recommends the Board of School Directors approve the leave without pay as presented.

8.c. Recommended Approval of Extra-Duty Personnel

Scott Penner, Director of Athletics and Student Activities, recommends the following:

- Aleia Baker for the extra-duty position of National Technical Honor Society Advisor.
- Jake Knouse as a Volunteer for the Boys Basketball Program.

The administration recommends the Board of School Directors approve the extra-duty positions as presented.

8.d. Recommended Approval of a Part-Time Custodian

Ms. Cheri Frank, Director of Custodial Services, recommends the following for new hire:

- James Kiner to serve as a part-time, second shift Custodian at the High School replacing Steve Bloser who resigned. The starting rate should be \$16.10 per hour for the 2024-2025 school year pending receipt of all required employment documentation. This hire is subject to the Probationary Period as spelled out in the Classified Staff Handbook.

The administration recommends the Board of School Directors approve the custodian for new hire as presented.

9. New Business - Actions Items

9.a. Recommended Approval of Proposed Updated Policies

The Policy Committee has proposed the updated policies listed below:

- [Policy 918](#) Parent and Family Engagement
- [Policy 806](#) Child Abuse

The updated policies are proposed to the Board of School Directors for approval as presented.

9.b. Recommended Approval of School Property Utilization

- Carly Zinn on behalf of PA Accelerated Athletics is requesting use of the Oak Flat gym from November - February for field hockey practices. Sunday practices would be from 1:00 to 5:00 pm. Because the utilization request includes Sundays, Board action is necessary.
- Big Spring Aquatic Club is requesting use of the High School pool and balcony January 11 and January 12, 2025 for a Fitter and Faster Swim Clinic. Because the utilization request includes a Sunday, Board action is necessary.

The administration recommends the Board of School Directors approve the utilization requests as presented.

9.c. Recommended Approval of Fundraiser

Clarissa Nace, Middle School Principal, recommends approval of the following 2024-2025 fundraisers:

- Discount Card [fundraiser](#) December 2 through 19, 2024 to benefit the Middle School National Junior Honor Society.
- Bulldog Spirit Wear fundraiser to benefit the Middle School PTO.

The administration recommends the Board of School Directors approve the fundraisers as presented.

9.d. Recommended Approval of Field Trip

Clarissa Nace, Middle School Principal, recommends approval of the following field trip:

- 7th Grade Class Trip to Camp YoliJwa on May 6, 2025.

The administration recommends the Board of School Directors approve the field trip as presented.

9.e. Recommended Approval of a Non-Resident Student Tuition Waiver

Christina McConnell, mother of High School senior Kylee McConnell, is requesting permission for Kylee to continue to attend Big Spring High School for the remainder of the 2024-2025 school year and graduate with the class of 2025, per the conditions outlined in Board Policy 202.1. The parent is required to provide the necessary transportation to and from school.

The administration recommends the Board of School Directors approve Ms. McConnell's request for Kylee McConnell to attend Big Spring High School for the remainder of the 2024-2025 school year as a non-resident senior and graduate with the class of 2025 (if eligible) as per the conditions outlined in Board Policy.

9.f. Recommended Appointment of School District Solicitor

Dr. Nicholas Guarente, Superintendent of Schools, and the Board of School Directors reviewed four proposals and conducted three interviews for School Solicitor Services and have reviewed the [Solicitorship Contract from Dillon, McCandless, King, Coulter, & Graham, L.L.P.](#)

It is recommended the Board of School Directors appoint the law firm of Dillon, McCandless, King, Coulter, & Graham, L.L.P. as School District Solicitor as presented.

9.g. Recommended Approval of Capital Project Fund Payments

The following invoices are for payment within the Capital Project Fund:

- BSN Sports LLC - Pool Bleachers - [Invoice 926796405](#) - 09/11/2024 - \$22745.00
- McClure Company - Mount Rock/ Admin Roof Replacement - [Invoice 24186-7](#) - 09/30/2024 - \$52,968.00

The administration recommends the Board of School Directors approve the invoices to be paid from the Capital Project Fund.

9.h. Recommended Approval of Extra Duty Coaching Positions

Scott Penner, Director of Athletics and Student Activities with agreement by the Athletic Council, recommends the following:

- Adding a Middle School Assistant Coach for each of the Boys and Girls Wrestling Programs. Each position would be paid **\$3,936.00** for the winter season.

The administration recommends the Board of School Directors approve the addition of 2 extra-duty coaching positions for the middle school wrestling program as presented.

9.i. Case A

The parents of Case A of the 2024-2025 school year waived their right to a formal student discipline hearing before the Board of School Directors. The student will be excluded for 25 days pending completion of the Student Assistance Program which may reduce the 25 day exclusion by 15 days to a 10 day exclusion. During the period of exclusion, the student is not permitted to attend or participate in any school activities nor appear on school property at any time for any reason without direct approval from the high school principal.

The administration recommends the Board of School Directors exclude the student in Case A of the 2024-2025 school year as presented.

9.j. Recommended Approval of the Disenrollment Survey

The DIG Committee has prepared a [Disenrollment Survey](#) and explanation letter and is requesting permission to distribute the survey by e-mail to disenrolled families from the 2020-2021 school year through the 2023-2024 school year and requests the survey be mailed by USPS for non-responders with support from the administration.

Approval of the explanation letter and survey is recommended by the DIG Committee as presented.

10. Board Reports

10.a. Athletic Council - Ken Fisher, Mike Hippensteel, Frank Myers, and John Wardle

Meeting Dates: October 2, December 4, February 5, April 2, and June 4

10.b. Building and Property Committee - David Fisher, Mike Hippensteel, Robert Over, and John

Wardle Meeting Dates: October 7, 2024 and November 18, 2024

10.c. Capital Area Intermediate Unit - Seth Cornman

Meeting Dates: October 24, November 21, December 19, January 23, February 27, March 27, April 24, May 22, and June 26 [September Board Highlights](#)

10.d. Cumberland Perry Area CTC - John Wardle Meeting Dates: October 28, November 25, and December 9.

10.e. DIG Committee - Julie Boothe, Chair Seth Cornman and Lisa Shade

Meeting Dates: October 7, 2024 - 6:00 pm, December 16, 2024 - 6:00 pm, February 18, 2025 - 6:30 pm, March 3, 2025 - 6:30 pm, April 7, 2025 - 6:30 pm, May 5, 2025 - 6:30 pm, and June 2, 2025 - 6:00 pm

10.f. Finance Committee - Julie Boothe, Frank Myers, Robert Over, and Lisa Shade

Meetings are held at 6:30 pm: October 21, December 16, March 17, April 22, May 19, and June 2

10.g. Future Ready Comp Plan Board Reps - Ken Fisher and Lisa Shade

10.h. Policy Review and Development Committee - Seth Cornman, Julie Boothe, David Fisher, and John Wardle

Meetings: October 21, 2024 - 6:00 pm, November 18, 2024 - 6:00 pm, January 20, 2025 - 6:30 pm, March 17, 2025 - 6:00 pm, April 22, 2025 - 6:00 pm, May 19, 2025 - 6:00 pm, and June 23, 2025 - 6:30 pm

10.i. South Central Trust - Seth Cornman

10.j. Tax Collection Committee - David Fisher Meeting Date: October 15, 2024

10.k. Wellness Committee - Seth Cornman

10.l. Future Board Agenda Items

10.m. Superintendent's Report - Dr. Nicholas Guarente

11. Meeting Closing

11.a. Business from the Floor/Board Member Comment

11.b. Adjournment

Meeting adjourned at _____ pm, **October 7, 2024**

Next scheduled meeting is **October 21, 2024 at 7:30 pm**